THE AFT 1839 GUIDELINES FOR INTERNET COMMUNICATION

The e-mail list, website, and discussion fora of the AFT1839 are open to all AFT members. We ask that our constituent members, librarians, full-time faculty, part-time faculty, adjunct faculty, professional staff of A. Harry Moore and NJCU comply with our community guidelines listed below.

THE AFT1839 EMBRACES THE SPIRIT OF CIVIL DISCLOSURE AND DEBATE.

Our listserv, web site, and any future discussion for a are devoted to creating an opportunity for our union members to disseminate information, dialogue with fellow members, and present dissenting discourse, if necessary, with regard to the university, union-related policy leadership, and current issues. We embrace diversity of opinions as well as value and encourage discussion.

We request that your content not include anything objectionable (see below). Membership posts, announcements, comments, forum messages, poll responses, audio, video, text, and images published via e-mail or uploaded to our website are considered content.

We welcome your help in upholding our community guidelines. If you are concerned about any content you see on our network, we urge you to contact us at <u>admin@aftlocal1839.org</u>.

Thank you for working with us to make our electronic community welcoming and vital to all!

DO'S AND DON'TS

DO stay on topic: only post messages and responses that concern the AFT, our members and/or NJCU.

DO use descriptive subject lines.

DO keep your messages brief.

DO be careful when using humor in your messages; it is often misunderstood.

DO be careful when speculating (i.e. spreading rumors) and when attempting to use sarcasm. Both are easily misconstrued.

DO post queries, issues, topics, experiences, and concerns you believe AFT members ought to know about including controversial issues.

DO keep your tone polite.

DO remember that all postings are public information and could impact the Local's reputation, the AFT, and the University. (There is no private or confidential information on the listserv)

DO remind individuals, through private e-mails about their responsibility to adhere to these netiquette guidelines.

DO look carefully at your "TO" line when replying. If you intend to respond only to one person and the listserv address is in the "TO" line, you need to change the address.

DO NOT post any materials protected by copyright without the permission of the copyright owner.

DO NOT use all upper case letters when writing.

DO NOT post messages containing any defamatory, abusive, profane, harassing, or offensive language.

DO NOT post illegal material or any material that violates NJCU policy.

DO NOT be critical of other's queries when posting to the list.

DO NOT "flame" individuals on the list. Name calling, personal attacks, and baiting are not acceptable. Substantive disagreements/debates are encouraged but we discourage personal attacks about motives or personality or other personal characteristics.

DO NOT post or forward other members' messages to anyone not on the list without express permission of the message's author.

DO NOT re-post another person's private email to the list.