

MEMORANDUM OF AGREEMENT

Performance of Enrollment and Advisement Services by Faculty

On August 21 (Wednesday), 22 (Thursday), 23 (Friday), 26 (Monday) and 28 (Wednesday), 2024

THIS MEMORANDUM OF AGREEMENT (“**Agreement**”), dated August 19, 2024, is made between NEW JERSEY CITY UNIVERSITY (“**NJCU**”) and the NEW JERSEY FEDERATION OF TEACHERS AFT LOCAL 1839 (“**the Union**”), (together, the “**Parties**”).

It is understood between the Parties that efforts to increase enrollment at NJCU is a common goal and one of utmost priority, and that efforts by faculty to assist in this common goal is critical, and the Parties hereby agree to the following:

1. On August 21 (Wednesday), 22 (Thursday), 23 (Friday), 26 (Monday) and 28 (Wednesday), 2024 (the “five (5) day period), one or more faculty members from the following departments shall commit up to 30 hours of their time phoning, meeting with/advising and otherwise assisting new and returning students to register for the Fall 2024 Semester:
 - Accounting
 - Psychology
 - Music Dance and Theatre
 - Computer Science
 - Biology
 - Management
 - Criminal Justice
 - Finance
 - National Security Studies
 - Post-Bachelors (certificate programs in the College of Education)
2. The above departments have been selected based on the current number of continuing students who are in good academic standing and have not yet registered for the Fall 2024 Semester. To the extent a department is not listed above, a Department Chair may request inclusion, and such request shall be made to the Provost.
3. Faculty shall be recommended by their respective Department Chair, and the 30-hour maximum may be satisfied over the five (5) day period through one or more faculty members.
4. Each department shall be allotted a maximum of thirty (30) hours over the five (5) day period. No department shall exceed 30 hours, regardless of the number of faculty performing the services.
5. Faculty shall elect the day(s) and time(s) of their daily/5-day schedules (not to exceed 30 hours over the five (5) day period, between the hours of 8am and 8pm), and submit to their

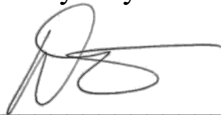
Department Chair. Department Chairs may provide recommendations to their Dean with regard to the weekly schedule.

6. Faculty must be on-campus when performing these services and are to report to the offices of the UAC.
7. Faculty shall be provided access to the necessary equipment and be trained accordingly.
8. Professional staff will be available from 8am to 8pm to answer questions regarding enrollment from Faculty.
9. Faculty shall maintain a time sheet for each day worked that they will submit to their respective Department Chair at the close of the five (5) day period, and no later than close of business on Friday, August 30, 2024.
10. The results of the numbers of students registered over the five (5) day period shall be reported to the Union.
11. Faculty will be paid \$75.00 per hour for this work.
12. Faculty shall receive full payment for their services pursuant to this Agreement no later than the first pay period in October 2024.
13. Free parking will be provided to Faculty on the days worked by them.

The Parties agree that this Agreement shall not constitute a precedent and shall not be cited in any forum except to enforce the provisions contained herein. In addition, this Agreement shall not set a precedent for any other agreement negotiated either locally, statewide, or in the collectively negotiated Master State-Union Agreement.

IN WITNESS WHEREOF, NJCU and AFT Local 1839 having read and understood its terms and having agreed to be bound by the terms set forth above, the Parties affix their signatures below on this 19th day of August, 2024.

For New Jersey City University:



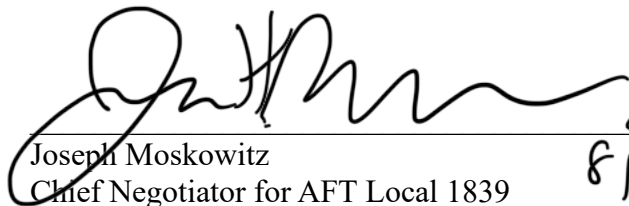
Donna Breault, Ph.D., Provost

For the Union:



William Calathes
President of AFT Local 1839

8/19/24



Joseph Moskowitz
Chief Negotiator for AFT Local 1839

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8/19/24