

**PERFORMANCE OF ENROLLMENT AND ADVISEMENT  
SERVICES BY FACULTY  
June 11-25, 2025**

THIS MEMORANDUM OF AGREEMENT (“**Agreement**”), dated June 5, 2025, is made between NEW JERSEY CITY UNIVERSITY (“**NJCU**”) and the NEW JERSEY FEDERATION OF TEACHERS, AFT LOCAL 1839 (“**the Union**”), (together, the “**Parties**”).

It is understood between the Parties that efforts to increase enrollment at NJCU is a common goal and one of utmost priority, and that efforts by faculty to assist in this common goal is critical. Specifically, with regard to the College of Education, the Parties hereby agree to the following:

1. Between June 11 and June 25, 2025, one or more faculty members (including full-time and adjunct) from the University shall commit up to 10 (ten) hours of their time phoning, meeting with/advising and otherwise assisting new and returning graduate students of the College of Education to register for the Fall 2025 Semester.
2. While this Agreement pertains to the College of Education, any other College/Department may request inclusion, and such request shall be made to - and determined by - the Provost, who will reply within three (3) business days of submission of the request.
3. Faculty shall relay their interest and be recommended by their respective Department Chair, and the 10-hour maximum may be satisfied between June 11 and June 25, 2025.
4. The College of Education will be allotted a maximum of forty (40) hours over the 15-day period.
5. Faculty shall elect the day(s) and time(s) of their schedules (not to exceed 10 total hours for the 15-day period, between the hours of 8am and 8pm), and submit this information to their Department Chair.
6. Department Chairs will provide recommendations to the Provost with regards to filling the weekly schedules totaling no more than 40 hours.
7. Faculty must be on-campus when performing these services and are to report to the offices of the UAC.
8. Faculty shall be provided access to the necessary equipment and be trained accordingly.
9. Professional staff will be available from 8am to 8pm to answer questions regarding enrollment from Faculty.
10. Faculty shall maintain a time sheet for each day worked that they will submit to their respective Department Chair at the close of the 15-day period, and no later than close of business on Monday, June 30, 2025.

11. The results of the numbers of students registered over this 15-day period shall be reported to the Provost as well as the Union.

12. Faculty will be paid \$125.00 per hour for this work.

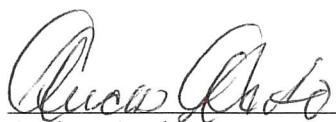
13. Faculty shall receive full payment for their services pursuant to this Agreement no later than the first pay period in September 2025.

14. Free parking will be provided to Faculty on the days worked by them.

The Parties agree that this Agreement shall not constitute a precedent and shall not be cited in any forum except to enforce the provisions contained herein. In addition, this Agreement shall not set a precedent for any other agreement negotiated either locally, statewide, or in the collectively negotiated Master State-Union Agreement.

**IN WITNESS WHEREOF**, NJCU and AFT Local 1839 having read and understood its terms and having agreed to be bound by the terms set forth above, the Parties affix their signatures below on this 5th day of June, 2025.

**For New Jersey City University:**

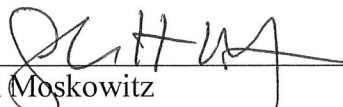


Andres Acebo  
Interim University President

**For the Union:**



William Calathes,  
President, AFT Local 1839



Joseph Moskowitz  
Grievance Chair, AFT Local 1839